2013–14 Parent Appeal

UNIVERSITY OF NORTHWESTERN ST. PAUL

FINANCIAL AID OFFICE | 3003 Snelling Avenue North | St. Paul, MN 55113-1598 | 866-853-2455 | 651-631-5212 | financialaid@unwsp.edu | unwsp.edu/finaid

The U.S. Department of Education gives the financial aid office the authority to make adjustments to a student's financial aid eligibility when financial circumstances arise that are out of the control of the parent. The following are circumstances that commonly merit consideration.

PLEASE CHECK THE APPROPRIATE BOXES:

IN ALL SITUATIONS PROVIDE DOCUMENTATION AND 2012 FEDERAL 1040 TAX FORM.
Insufficient documentation will delay the appeal process

☐ PARENT(S) REDUCTION IN INCOME, UNEMPLOYMENT COMPENSATION AND/OR UNTAXED BENEFITS
- Complete Worksheet A or B on the back of this page.
- Provide current pay stub, 2012 W-2 statements and Federal 1040 tax form.
- If receiving unemployment benefits provide a copy of benefits statement from the government.
- For loss or reduction of untaxed benefits, provide a copy of the court order or notice of termination of benefits from the appropriate agency (example: child support received).

☐ PARENT'S UNUSUALLY HIGH UNINSURED MEDICAL AND DENTAL EXPENSES
- Provide your Schedule A or itemized proof of these unreimbursed expenses, such as receipts, insurance records or explanation of benefits paid in 2012.

☐ TUITION EXPENSES AT PRIVATE ELEMENTARY OR SECONDARY SCHOOL/HOME SCHOOLING COSTS
- Provide receipts of fees paid in 2012 or an official billing statement.

☐ SIGNIFICANT FINANCIAL SUPPORT OF AN EXTENDED FAMILY MEMBER
- Provide documentation such as a summary of data with copies of receipts, cancelled checks, etc.

☐ PARENT IN COLLEGE WITH TUITION EXPENSES
- Provide receipts of fees paid or an official billing statement from 2012.

☐ UNUSUAL DEBT (NOT CONSUMER DEBT)
- Provide documentation such as a summary of data with copies of contracts, lien, billing/payment summary.

☐ NON-DISCRETIONARY LEGAL EXPENSES
- Provide receipts of fees paid or in the case of court ordered payments, attach court documentation.

☐ OTHER _____
- Provide documentation to support stated situation.

UNW Student #1_____ **ID#** _____

UNW Student #2_____ **ID#** _____

Briefly explain your circumstances. (Use additional pages if necessary.) _____

_____

_____

Parent Name_____ Parent Signature_____

Parent E-mail_____ Parent Phone Number_____

Date_____

Please return to:
University of Northwestern – St. Paul
Office of Financial Aid
3003 Snelling Avenue North
St. Paul, MN 55113-1598

Local: 651-631-5212
Toll Free: 866-853-2455
Fax: 651-628-3332
unwsp.edu/finaid

WORKSHEET A

2013 Projected Income (use gross earnings)

1. Your earnings to date in 2013 $_____
2. Your expected earnings for the rest of 2013 +_____
3. Spouse's expected earnings for 2013 +_____
4. Unemployment benefits/severance pay +_____
5. Other taxable income
   - Capital gains, interest, dividends, etc. +_____
6. Untaxed income
   - Housing allowance, worker's compensation, VA assistance, disability, child support received, etc. (Do not report SS benefits) +_____

TOTAL _____

WORKSHEET B

2014 Projected Income (use gross earnings)

1. Your earnings to date in 2014 $_____
2. Your expected earnings for the rest of 2014 +_____
3. Spouse's expected earnings for 2014 +_____
4. Unemployment benefits/severance pay +_____
5. Other taxable income
   - Capital gains, interest, dividends, etc. +_____
6. Untaxed income
   - Housing allowance, worker's compensation, VA assistance, disability, child support received, etc. (Do not report SS benefits) +_____

TOTAL _____