UNIVERSITY OF NORTHWESTERN
ST. PAUL

SPRING 2014 CLASS SCHEDULE

Access to registration through theROCK is available for schedule changes for continuing students through:

- **January 15 for Quad 3 courses**
- **January 20 for Semester length courses**
- **March 19 for Quad 4 courses**

After the above deadlines, all changes must be made in the Registrar's Office.

DEADLINE FOR INITIAL REGISTRATION:

For Continuing/Returning Students: Friday, January 17

For New Students: Friday, January 10

Internships, Directed Studies, Tutorials, Co-curricular courses, Research, and Workshops must be added by **Monday, March 24**. If internship is secured after the deadline, please consult with faculty supervisor. ***IF* these are your only UNW courses for the term, then you must register by Friday, January 17.**

FIRST DAY OF CLASSES
Quad 3: Monday, January 13
Full Semester: Monday, January 13
Quad 4: Monday, March 17

LAST DAY TO ADD
Quad 3: Tuesday, January 21*
Full Semester: Monday, January 27**
Quad 4: Monday, March 24***

LAST DAY TO DROP Without Transcript Notation (No W")
Quad 3: Tuesday, January 21
Full Semester: Monday, January 27
Quad 4: Monday, March 24

LAST DAY TO WITHDRAW (GRADE OF 'W')
Quad 3: Monday, February 17
Full Semester: Wednesday, April 2
Quad 4: Thursday, April 24

LAST DAY OF CLASSES
Quad 3: Wednesday, March 5
Full Semester: Thursday, May 8
Quad 4: Thursday, May 8

FINAL EXAMS
Quad 3: Tuesday-Wednesday, March 4-5
Full Semester: Monday-Thursday, May 12-15
Quad 4: Monday-Thursday, May 12-15

*If ***Quad 3*** courses are added January 16 through January 21, then advisor and course instructor signatures are required.

If ***full semester* courses are added January 21 through January 27, then advisor and course instructor signatures are required.

If ***Quad 4 courses are added March 20 through March 24, then advisor and course instructor signatures are required.

COURSE OVERLOAD

Registration for more than 18 credits per semester constitutes a course overload. The following requirements must be met. If you do not meet these requirements, you may submit an Exception to Academic Policy form to the Registrar if adding a traditional undergraduate (TRAD) course puts you above 18 credits, or an Undergraduate Pathways (UP) – formerly Undergraduate Online Learning [UOL]) Individual Course Registration form if adding a UP class puts you above 18 credits.

Credits	Minimum Cumulative GPA
19	3.00
20	3.25
21	3.50

New freshmen are not permitted to take an overload during their first semester.

WAIT LISTS

Wait lists of normally 5 students are allowed on most classes up until the day before the quad or semester start. If you are put on a wait list, you will be notified by the Registrar's Office if you can be in the course. A copy of your schedule with the course added will be sent to your MC or an e-mail will be sent to your UNWSP e-mail account. If you have not received notification from the Registrar's Office, you should attend the first day of class to see if there are any vacancies. The Registrar's Office will be checking with instructors to see who can be added after classes start, and will inform you if you can be in the class. You can also have your instructor sign a Drop/Withdrawal/Add form or a Registration Permission form and bring this to the Registrar's Office.

NOTE: If you are registered for a course but do not attend the first day, the instructor of the course has the option of removing you from the class list.

COURSE OVERRIDES: If a class is full or you have not met the prerequisite, you must obtain course authorization (instructor does online override permission, or signed drop/add form after online registration is no longer available) from the instructor and then either register yourself on theROCK or stop in the Registrar's Office.

CORRECTIONS IN CLASS SCHEDULES

The Class Schedule is subject to change and may be adjusted as necessary to meet student, faculty and college needs. Please check theROCK>Academics Tab>Look Up Classes, Student Summary Schedule, or Student Detail Schedule for the latest information.

TUITION AND FEES

For information about charges if taking less than 12 credits or over 18 credits, and refund of tuition and fees, see the UNW catalog located on the Academics tab on theROCK or contact Student Accounts at 651-631-5352.
UP courses are billed in addition to any TRAD courses.

ABBREVIATION KEY

Buildings/Rooms	
BRC	Berntsen Library
E	Ericksen Center
F	Totino Fine Arts Center
G	Billy Graham Comm Life Commons
MJ	Mel Johnson Media Center
MAUD	Maranatha Hall
N	Nazareth Hall
NC	Northwestern Office Center
R	Riley Hall
S	Student Center

Class Days	
M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday

Other	
Sec	Section

FINANCIAL AID INFO

Withdrawal from a course may result in reduction or cancellation of financial aid. Students should contact the Financial Aid Office before dropping below 12 credits (or 15 credits for those receiving MN State grant).